

Attachment “A” - Administrative Calendar

Jurisdictions Consolidating Elections with the March 3, 2020 Primary Election

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Please call 831-454-2060 or email info@votescount.com if you have any questions or comments or visit our website at www.votescount.com. Thank you.

All references are to the California Elections Code unless otherwise noted.

Calendar Key – “E” stands for Election. The minus sign and the number after “E” indicates the number of days until the election. The plus sign and the number after “E” indicates the number of days after the election.

If there is an asterisk by the date, the date falls on a weekend or holiday; so the date listed is the next business day.

<p>Sept. 10 (E-175)</p>	<p>County Council committee – Green Party The Secretary of State, no later than the 175th day before the primary, shall compute the number of members of a county council to be elected in each county.</p> <p style="text-align: right;">§7912</p>
<p>Sept. 12 – Nov. 6 (E-173 to E-118)</p>	<p>Signatures in Lieu of Filing Fee – All Candidates Between these dates candidates may obtain signature-in-lieu forms from the county elections official for circulating petitions to secure signatures in-lieu of paying all or part of the filing fee. Signatures may also be applied to the nomination signature requirements for office.</p> <p style="text-align: right;">§8020, 8061, 8105, 8106</p> <p>The Elections Department will notify the candidate of any deficiency within 10 days of filing.</p> <p style="text-align: right;">§8106(b)(3)</p>
<p>Sept. 27 (E-158)</p>	<p>Secretary of State to Prepare Notice of Offices on Primary Ballot At least 158 days before the primary, the Secretary of State shall prepare and send to each county elections official a notice designating all the offices, except for county officers and judges, for which candidates are to be nominated.</p> <p style="text-align: right;">§12103</p>

<p>Sept. 27 – Dec. 6 (E-158 to E-88)</p>	<p>Nomination Documents for Central Committee Candidates Between these dates, candidates for central committee, including incumbents running for re-election, must file their Declaration of Candidacy and Nomination Papers with 20 signatures from voters registered with your party and in the district where you are running.</p> <p style="text-align: right;">§8020(b), 8062</p>
<p>Oct. 1 (E-154)</p>	<p>Registration in New Party Last day any person may register or re-register to vote to declare a preference for a political party in order for that party to qualify to participate in the March 3, 2020 Primary Election.</p> <p style="text-align: right;">§2187, 5100</p>
<p>Oct. 1 – Oct. 20* (E-154 to E-135)</p>	<p>Report of Registration – 154-day Report During this period, each county elections official shall prepare to send to the Secretary of State a summary statement of the number of persons registered by party affiliation, by county, and by each political subdivision.</p> <p style="text-align: right;">§2187</p>
<p>Oct. 14 (E-141)</p>	<p>County Holiday</p>
<p>Oct. 20* (E-135)</p>	<p>New Party Qualification The last day for the Secretary of State to determine whether a new political party has qualified either by registration or by filing a petition.</p> <p style="text-align: right;">§5100</p> <p>Minimum registration required: .33% of reg at E-154 Signatures required for petition: The current signature requirement is 1,271,255 (10% of 12,712,542, the votes cast at the November 8, 2018, gubernatorial election)</p>
<p>Oct. 28 (E-127)</p>	<p>County Central committees – Republican, Democratic parties By this date, the county elections official shall compute the number of members of the Democratic and Republican county central committee to be elected in each Supervisorial district. Elections Code says no later than January 31.</p> <p style="text-align: right;">§ 7226, 7421</p>
<p>Oct. 28 – Nov. 6 (E-127 to E-118)</p>	<p>Declaration of Intention – Judicial Candidates Between these dates judicial candidates file their Declaration of Intention with the Elections Department. Candidates must pay the entire filing fee at this time, represented by money, signatures or any prorated combination of money and signatures. Must state which numerically designated office they wish to become a candidate. The filing fee is non-refundable.</p> <p style="text-align: right;">§8023, 8105, 8202</p>

<p>Oct. 30 (E-125)</p>	<p>County Central committee – American Independent party The Secretary of State, no later than 125 days before the primary, shall compute the number of members to be elected in each county.</p> <p style="text-align: right;">§7671</p>
<p>Oct. 30 (E-125)</p>	<p>Secretary of State to Prepare Notice Designating Qualified Political Parties At least 125 days before the direct primary election, the Secretary of State shall prepare and transmit to each county election official a notice designating the political parties qualified to participate in the primary.</p> <p style="text-align: right;">§12103</p>
<p>Oct. 28 – Nov. 11 (E-127 to E-113)</p>	<p>Cities Publish Election Notice Between these dates, any city that is consolidating an election with the March primary will publish a Notice of Election one time in a newspaper of general circulation stating:</p> <ul style="list-style-type: none"> • The date and polling hours of the election • Any offices to be filled and any measure to be voted on, including a synopsis of each measure. <p style="text-align: right;">§12101, 12111</p>
<p>Oct. 28 – Nov. 6 (E-127 to E-118)</p>	<p>Declaration of Intention – Judicial Candidates Between these dates judicial candidates file their Declaration of Intention with the Elections Department. Candidates must pay the entire filing fee at this time, represented by money, signatures or any prorated combination of money and signatures. Shall state which office they intend to become a candidate. The filing fee is non-refundable.</p> <p style="text-align: right;">§8023, 8105</p>
<p>Nov. 4 – Dec. 4 (E-120 to E-90)</p>	<p>County Publishes Notice of Election Between these dates the County Clerk, as a matter of policy, will publish a Notice of Election containing the date of the election, the offices to be filled, where nomination papers are available, and the deadline for filing Declarations of Candidacy.</p> <p>Notice of central counting place may be combined with this notice.</p> <p style="text-align: right;">§12109, 12112</p>
<p>Nov. 9* (E-115)</p>	<p>County Central Committees/County Council – Libertarian and Peace & Freedom By this date, the county elections official shall compute the number of members of the Peace & Freedom and Libertarian county central committees to be elected, if the contests are going to appear on the ballot.</p> <p style="text-align: right;">§7771</p>

<p>Nov. 11 (E-113)</p>	<p>County Holiday</p>
<p>Nov. 11* – Dec. 6 (E-113 to E-88)</p>	<p>Declarations of Candidacy & Nomination Papers – All Candidates Between these dates, candidates, including incumbents running for re-election, must file their Declaration of Candidacy and Nomination Papers. All candidates, except those for judicial offices who satisfied their filing fee requirements when they filed their Declaration of Intention, must pay the entire filing fee at the time they pick up their Nomination Papers. The fee may be represented by money, signatures, or any prorated combination of money and signatures. The filing fee is non-refundable.</p> <p style="text-align: right;">§8020, 8041, 8061, 8100 – 8107</p>
<p>Nov. 11* – Dec. 6 (E-113 to E-88)</p>	<p>Candidate’s Statement of Qualifications – Judicial and County Candidates Between these dates, candidates for judicial and county offices may prepare a statement of qualifications, not to exceed 200 words, to be included in the County Voter Information Guide. The statement shall be filed and paid for at the time the Declaration of Candidacy is filed. The statement may not be changed, but may be withdrawn up until 5 p.m. on December 9 if the contest closes on December 6, or December 12 if the contest closes on December 11 after the extension period.</p> <p style="text-align: right;">§13307</p>
<p>Nov. 11* – Dec. 6 (E-113 to E-88)</p>	<p>Candidate’s Statement of Qualifications – State Legislative and Congressional Candidates Between these dates, candidates for State Legislative and Congressional offices may prepare a statement of qualifications, not to exceed 250 words, to be included in the County Voter Information Guide. The statement shall be filed and paid for no later than December 6. The statement may not be changed, but may be withdrawn up until 5 p.m. on December 9 if the contest closes on December 6 or December 12 if the contest closes on December 11 after the extension period.</p> <p style="text-align: right;">§ 13307.5, G.C. § 85601(c)</p>
<p>Nov. 11* – Dec. 6 (E-113 to E-88)</p>	<p>Statement of Economic Interests – All Candidates EXCEPT U.S. Senate & Congress Between these dates, candidates filing their Declaration of Candidacy for the March primary must also file statements of economic interests disclosing their investments, interests in real property, and any income received during the preceding 12 months. The statement is not required if the candidate has filed such a statement within the past 60 days for the same jurisdiction.</p> <p style="text-align: right;">Gov. Code §87200, 87201, 87500</p>
<p>Nov. 28 – 29 (E-96 to E-95)</p>	<p>County Holiday</p>

<p>Dec. 4 – Mar. 3 (E-90 to E)</p>	<p>24-hour Contribution Reports</p> <p>During the 90 days immediately preceding an election and including Election Day, the following contributions that total in the aggregate of \$1,000 or more must be reported within 24 hours to the county elections official.</p> <ul style="list-style-type: none"> • 496: File if independent expenditures of \$1,000 or more are made. • 497: File if a contribution of \$1,000 or more in the aggregate is received from a single source. • 497: File if a contribution of \$1,000 or more in the aggregate is made to a candidate or measure being voted upon March 3, 2020, or to a political party committee. • The recipient of a non-monetary or in-kind contribution of \$1,000 or more must file a Form 497 report within 48 hours from the time the contribution is received. <p>Must be filed by fax, guaranteed overnight delivery service, personal delivery or online, if available.</p> <p style="text-align: right;">Gov. Code §82036, 84203, 84203.3, 85204, 85309</p>
<p>Dec. 4 – Mar. 3 (E-90 to E)</p>	<p>24-hour Independent Expenditure Reports</p> <p>During the 90 days immediately preceding an election and including Election Day, all candidates and committees that make an independent expenditure of \$1,000 or more to support or oppose a single candidate for elective state or local office or a single state or local ballot measure must report the expenditure within 24 hours to the Secretary of State’s Office or county elections official, whomever receives the campaign statements.</p> <ul style="list-style-type: none"> • 496: File if independent expenditures of \$1,000 or more are made. • 462: New Verification Requirements. Campaign committees that make independent expenditures of \$1,000 or more must verify that the expenditures are, in fact, not coordinated with the relevant candidate or ballot measure committee and that the committee is reporting all contributions and reimbursements. <p>File 496 with the appropriate filing officer by personal delivery, e-mail, guaranteed overnight service, fax or online, if available. File 462 by email to form462@fppc.ca.gov</p> <p style="text-align: right;">Gov Code §82036.5, 85204, 85204</p>

<p>Dec. 6 (E-88)</p>	<p>Last Day to Submit Resolutions of Consolidation Final deadline for the governing body of a district, city, school or other political subdivision which requests consolidation of a local election for candidates and/or measures to file the request with the county Elections Department. Earlier filing dates are encouraged in order to meet printing schedules.</p> <p>No local government may impose, extend, or increase any general tax unless and until that tax is submitted to the electorate and approved by a majority vote. The election shall be consolidated with a regularly scheduled general election for members of the governing body of the local government, except in cases of emergency declared by a unanimous vote of the governing body. (CA Constitution Art. XIII, Sect. 2(b))</p> <p style="text-align: right;">§10401, 10402, 10403</p>
<p>Dec. 6 (E-88)</p>	<p>Deadline for Filing Tax Rate Statement for Bond Measures Last day to file Tax Rate Statement for any bond measure appearing on the March ballot.</p> <p style="text-align: right;">§9401</p>
<p>Dec. 6 (E-88)</p>	<p>Notification of Mail Ballot Precinct Last day for the county elections official to determine that there are 250 or fewer persons registered to vote in any precinct. The county elections official may then mail to each voter a vote-by-mail ballot along with a statement that there will be no polling place for the primary election.</p> <p style="text-align: right;">§3005</p>
<p>Dec. 7 – Dec. 16 (E-87 to E-78)</p>	<p>10-day Public Inspection for Local Measures on the Ballot 10-day public inspection of ballot text and abbreviated ballot statements (ballot questions) will begin the day after the ballot materials are filed and continue for 10 continuous days. Documents will be on public display at the Elections Department, 701 Ocean St., Room 310, Santa Cruz.</p> <p>During this period, any voter of the jurisdiction or the county elections official may seek a writ of mandate or an injunction requiring any or all of the materials to be amended or deleted.</p> <p style="text-align: right;">§9190, 9380</p>
<p>Dec. 7 – Dec. 11 (E-87 to E-83)</p>	<p>Extension of Nomination Period Extension period for anyone other than the incumbent to file a Declaration of Candidacy and Nomination Petition if the incumbent did not file by December 6. This provision does not apply if there is no incumbent eligible to be elected.</p> <p style="text-align: right;">§8022, 8024</p>

	<p>For Judicial offices, if the incumbent of the office files a Declaration of Intention, but for any reason fails to qualify for nomination for the office by December 6, 2019, an additional five days shall be allowed for the filing of nomination papers for the office. Any person, other than the incumbent if otherwise qualified, may file nomination papers for the office during the extended period, notwithstanding that he or she has not filed by November 6 a written and signed Declaration of Intention to become a candidate for the office.</p> <p style="text-align: right;">§8204</p> <p>NOTE: This extension does NOT apply...</p> <ol style="list-style-type: none"> 1) when the incumbent for judicial office does not file a Declaration of Intention for that same office (there is an earlier filing extension period from Oct. 28 to Nov. 6 (§8023(b))); 2) when there is no incumbent eligible to be re-elected; 3) to county central committee and county councils* <p>*County central committees do not have an extension for filing because the code does not specifically allow it as it does for all other offices.</p>
<p>Dec. 12, 11 a.m. (E-82)</p>	<p>Randomized Alphabet Drawing</p> <p>Secretary of State shall conduct at 11am the randomized alphabet drawing to determine the order in which the candidates will appear on the primary election ballot.</p> <p>On this same day at the same time, the County Clerk/Elections Department shall conduct a randomized alphabet drawing for the offices of State Senate and State Assembly.</p> <p style="text-align: right;">§13111(e), 13112</p>
<p>Dec. 13 (E-81)</p>	<p>Arguments and Analyses Due for Measures</p> <p>Deadline to submit arguments for or against ballot measures. Arguments may not exceed 300 words.</p> <p style="text-align: right;">§9162, 9163, 9316</p> <p>County Counsel to submit analysis for county and school/special district measures; City attorney to submit analysis of city measures. Analysis may not exceed 500 words.</p> <p style="text-align: right;">§9160, 9313, 9280</p> <p>County Auditor, if previously directed by the Board of Supervisors, to submit fiscal analysis of measures. Analysis may not exceed 500 words.</p> <p style="text-align: right;">§9160(c)</p>

<p>Dec. 14 - Dec. 22 (E-80 to E-70)</p>	<p>10-day Public Inspection for Arguments 10-day public inspection of arguments filed. Documents will be on public display at the Santa Cruz County Clerk/Elections Department, 701 Ocean St., Room 310, Santa Cruz.</p> <p>During this period, any voter of the jurisdiction or the county elections official may seek a writ of mandate or an injunction requiring any or all of the materials to be amended or deleted.</p> <p style="text-align: right;">§ 9190, 9380</p>
<p>Dec. 16 (E-78)</p>	<p>Write-In Campaign Against Incumbent Judge Running Unopposed Last day to file a petition indicating that a write-in campaign will be conducted against an unopposed superior court judicial candidate who has filed Nomination Papers. The petition must be signed by at least 0.1% of the registered voters qualified to vote on the office, provided the petition contains at least 100 signatures. Write-in candidates must file between Jan. 6 to Feb. 18.</p> <p style="text-align: right;">§8203, 8600-8606</p>
<p>Dec. 20 (E-74)</p>	<p>Deadline for Filing Rebuttals to Measures If arguments for and against a measure have been filed, rebuttals are due by 5pm on this date. Rebuttals may not exceed 250 words.</p> <p style="text-align: right;">§9167, 9317</p> <p>Rebuttals are public after the 5pm deadline.</p>
<p>Dec. 23 (E – 71)</p>	<p>Walking Lists Prepared The County Elections Official will prepare the voter index available for purchase upon written application at a cost of 50 cents per 1,000 names.</p> <p style="text-align: right;">§2184, 2185</p>
<p>Dec. 21 – Dec. 31 (E-73 to E-63)</p>	<p>10-day Public Inspection for Rebuttals 10-day public inspection of rebuttals and analyses filed. Documents will be on public display at the Santa Cruz County Clerk/Elections Department, 701 Ocean St., Room 310, Santa Cruz.</p> <p>During this period, any voter of the jurisdiction or the county elections official may seek a writ of mandate or an injunction requiring any or all of the materials to be amended or deleted.</p> <p style="text-align: right;">§9190, 9380</p>
<p>Dec. 24 (E- 70)</p>	<p>County Holiday – Office Closed</p>
<p>Dec. 25 (E-69)</p>	<p>County Holiday - Office Closed</p>

<p>Dec. 26 (E-68)</p>	<p>Certified List of Candidates</p> <p>Last day for the Secretary of State to send to each elections official a certified list showing the name, office, political party or party preference, and address of every federal and state candidate entitled to receive votes within the county at the primary.</p> <p style="text-align: right;">§8120-8125</p> <p>Last day for the Secretary of State to certify and to send to each county elections official the names of presidential candidates and chairpersons of uncommitted delegations of all parties and the names of delegate candidates who are entitled to be voted for at the primary election.</p> <p style="text-align: right;">§6180, 6950-6954</p> <p>The Secretary of State shall also provide to county elections officials a list of candidates for each county arranged according to the randomized alphabet drawn on December 12, 2019. (E-82).</p> <p style="text-align: right;">§13111</p>
<p>Jan. 1 (E-62)</p>	<p>County Holiday</p>
<p>Jan. 3 (E-60)</p>	<p>Military or Overseas Vote-by-Mail Ballot Applications</p> <p>First day the county elections official may process applications for military or overseas voter ballots. Any applications received by the county elections official prior to this day shall be kept and processed on or after this date. If the applicant is not a resident of the county to which he or she has applied, the elections official receiving the application shall forward it immediately to the proper county.</p> <p>A request for a vote-by-mail ballot from a military or overseas voter will be deemed an affidavit of registration and an application for permanent vote-by-mail status</p> <p style="text-align: right;">§300(b), 321, 3102, 3105</p>
<p>Jan. 3 – Jan. 13 (E-60 to E-50)</p>	<p>Report of Registration – 60-day County Report</p> <p>During this period, county elections officials shall send to the Secretary of State a summary statement of the number of persons registered by party in their counties and in each political subdivision thereof as of Jan. 3, 2020. (E-60)</p> <p style="text-align: right;">§2187(a) & (c)(2)</p>
<p>Jan. 6 – Feb. 18 (E-57 to E-14)</p>	<p>Statement of Write-in Candidacy and Nomination Papers</p> <p>During this period write-in candidates must file their Statement of Write-in Candidacy and Nomination Papers with the county elections official.</p> <p style="text-align: right;">§8600</p>

<p>Jan. 18 (E-45)</p>	<p>State Voter Information Guides Available On or before this date, the Secretary of State shall send a specified number of copies of the state Voter Information Guide to city and county elections officials, members of the Legislature, proponents of statewide ballot measures, public libraries, and specified educational institutions.</p> <p style="text-align: right;">§9096</p>
<p>Jan. 20 (E-43)</p>	<p>County Holiday</p>
<p>Jan. 23 (E-40)</p>	<p>First Pre-Election Statement Last day to file campaign statements for candidates and committees covering the period ending January 18, 2020 (E-45).</p> <p style="text-align: right;">Gov. Code §84200.5, 84200.8</p>
<p>Jan. 23 – Feb. 11 (E-40 to E-21)</p>	<p>Counties Mail County Voter Information Guide / State Voter Information Guide Mailing Between these dates the county elections official shall mail a county voter information guide and polling place notice to each registered voter. Between these dates the Secretary of State shall mail state Voter Information Guides to all households in which voters were registered by January 3 (E-60). The county will do a supplemental mailing of state pamphlets to voters who register after January 3.</p> <p style="text-align: right;">§9094, 13303, 13304</p>
<p>Feb. 3 (E-29)</p>	<p>Establish Precinct Boards and Polling Places Last day for the county Elections Department to appoint board members and polling places and provide a copy to each county central committee and make a copy available to the public.</p> <p style="text-align: right;">§12286, 12318</p>
<p>Feb. 3 (E-29)</p>	<p>Last Day to Register to Vote to Ensure Receipt of County Voter Information Guide Voter registration cards received by this date (postmark NOT ACCEPTABLE) will be added to the rolls and the voters will receive a Sample Ballot booklet prepared by the county elections official. The voters who submit cards after this date will NOT receive a Sample Ballot booklet, only a notice advising the late registrant where to vote and where to obtain election information.</p> <p style="text-align: right;">§9094, 13303</p>

<p>Feb. 3 – Feb. 25 (E-29 to E-7)</p>	<p>Vote-by-Mail Ballot Mailed and Available from Elections Officials Between these dates voters may apply for a vote-by-mail ballot from the Elections Department. The Elections Department mails ballots to all permanent vote-by-mail and mail ballot precinct voters beginning February 3. Voters may also obtain a ballot during this period from the County Elections Office and Watsonville City Hall. Under certain conditions voters may obtain a vote-by-mail ballot after February 25.</p> <p style="text-align: right;">§3001, 3003</p>
<p>Feb. 17 (E – 15)</p>	<p>County Holiday</p>
<p>Feb. 17* (E-15) 10 business days</p>	<p>Processing of Vote-by-Mail Ballots Begins Counties having the necessary computer capability may begin to process vote-by-mail ballots on this date. This process may be completed to the point of placing the ballot information on a computer medium, but under NO circumstances may a vote count be accessed or released until 8pm on March 3, 2020 (E).</p> <p style="text-align: right;">§15101</p>
<p>Feb. 17* (E-15)</p>	<p>15-day Voter Registration Last day to register to vote in the general election. The Voter Registration Form shall be mailed (postmarked by this date), received online by midnight, or delivered to the county elections official by this date and is effective upon receipt. The Voter Registration Form may also be submitted by this date to the Secretary of State, Department of Motor Vehicles, or any National Voter Registration Act designated agency. Persons will also be registered to vote when they submit an application for a driver’s license or state identification card or provide a change of address.</p> <p style="text-align: right;">52 U.S.C. § 20301, 20501; §300(b), 321, 2102, 3102</p> <p>Last day for military or overseas voters to register to vote.</p> <p>A request for a vote-by-mail ballot from a military or overseas voter, if postmarked on or before this date, will be deemed an affidavit of registration and an application for permanent vote-by-mail status. When a county elections official receives and approves a registration application from a military or overseas voter, the official must provide that voter with a vote-by-mail ballot for each subsequent election for federal office in the state unless the voter fails to vote in four consecutive statewide general elections.</p> <p style="text-align: right;">§3102(e)</p>
<p>Feb. 18 (E-14)</p>	<p>Bilingual Precinct Board Members By this date, the county elections official shall prepare a list of precincts to which bilingual officials were appointed. A copy of this list shall be made available to the public.</p> <p style="text-align: right;">§12303(d)</p>

<p>Feb. 18 – Mar. 3 (E-14 to E)</p>	<p>Conditional Voter Registration Voters who missed the voter registration deadline can still register and vote - up to and including Election Day at the Santa Cruz County Elections Office, Watsonville City Clerk’s Office, and other locations designated by the County Clerk.</p> <p>Ballots will be counted after the elections official verifies the voter’s registration and confirms that they have not already voted in the election.</p> <p style="text-align: right;">§2170</p>
<p>Feb. 18 – Feb. 25 (E-14 to E-7)</p>	<p>New Residents Registration Period Any person who becomes a new resident after Feb. 17, 2020 (E-15), may register to vote beginning on Feb. 18, 2020 (E-14), and ending Feb. 25 (E-7). This registration must be executed in the county elections office and the new resident shall vote a new resident’s ballot in that office. A new resident is eligible to vote for only president and vice president.</p> <p>The ballots of new residents shall be received and canvassed at the same time and under the same procedure as vote-by-mail ballots.</p> <p style="text-align: right;">§332, 3400</p>
<p>Feb. 18 – Mar. 3 (E-14 to E)</p>	<p>New Citizens Registration Period A new citizen is eligible to register and vote at the office of, or at another location designated by, the county elections official at any time beginning on Feb. 18, 2020 (E-14), and ending at the close of polls on March 3, 2020 (E).</p> <p style="text-align: right;">§331, 3500</p> <p>A new citizen registering to vote after the close of registration shall provide the county elections official with proof of citizenship prior to voting and shall declare that he or she has established residency in California.</p> <p style="text-align: right;">§ 3501</p> <p>The ballots of new citizens shall be received and canvassed at the same time and under the same procedure as vote-by-mail ballots.</p> <p style="text-align: right;">§3502</p>
<p>Feb. 20 (E-12)</p>	<p>Second Pre-Election Statement Last day to file campaign statements for candidates and committees covering the period from January 19, 2020 to February 15, 2020.</p> <p style="text-align: right;">Gov. Code §84200.5, 84200.8</p>
<p>Feb. 21 (E-11)</p>	<p>Certified List of Write-In Candidates The Secretary of State will prepare and send to affected county elections officials a certified list of write-in candidates showing the names of every write-in candidate eligible to receive votes within the county at the primary election, their addresses, and the offices to which they seek election. This list will also be mailed to each candidate running for the affected offices.</p> <p style="text-align: right;">SOS Policy</p>

<p>Feb. 22* (E-10)</p>	<p>Notice of Central Counting Place Last day for county elections official to publish the notice that the primary election ballots will be counted at a specified public place. The notice shall be published one time in a newspaper of general circulation in the county. §12109</p>
<p>Feb. 25 (E-7)</p>	<p>Publish Polling Places and Precinct Board Members Not less than one week before the election, the elections official shall publish the list of polling places and precinct board members. §12105-12108, G. C. §6061</p>
<p>Feb. 26 – Mar. 3 (E-6 to E)</p>	<p>Obtaining a Ballot After the Close of Vote-by-Mail Period in which any voter may apply in writing for a ballot if, because of specific conditions, he/she will be unable to go to the polls. A written statement is not necessary if the ballot is voted in the office of the elections official at the time of the request. The voter may either personally or through any authorized representative return the ballot to the Elections Department or polling place in the county. §3021</p>
<p>Feb. 29 – Mar. 1 (E-3 to E-2)</p>	<p>Weekend Voting The Santa Cruz County Elections Department and Watsonville City Hall will be open from 9am to 5pm for weekend voting.</p>
<p>March 3 (E)</p>	<p>Presidential Primary Election Day Polls open at 7am and close at 8pm. §1000, 14212 Voters who have moved from one address to another within the same county and who have not re-registered may vote a provisional ballot at the polling place for their current (new) address, at the office of the county elections official, or at a central location designated by the county elections official. §14311</p>
<p>Mar. 3, 8 p.m. (E)</p>	<p>Semifinal Official Canvass Beginning at 8 p.m. and continuously until completed, the county elections official shall conduct the semifinal official canvass of votes and report totals to the Secretary of State at least every two hours. §15150, 15151</p>
<p>Mar. 5 – Apr. 2 (E+2 to E+30)</p>	<p>Official Canvass The official canvass of precinct returns is to be completed during this time. §15301, 15372</p>

<p>March 6 (E+3)</p>	<p>Vote-by-Mail Ballots Returned Via Post Office - Deadline Vote-by-mail ballots that are postmarked on or before Election Day or are time stamped or date stamped by a bona fide private mail delivery company on or before Election Day, and received by the county elections official shall be considered received on time.</p> <p>If the ballot has no postmark, a postmark with no date, or an illegible postmark, the vote by mail ballot identification envelope must be signed and dated by the voter pursuant to Section 3011 on or before Election Day in order to be considered received on time.</p> <p style="text-align: right;">§3017, 3020</p>
<p>March 31 (E+28)</p>	<p>County Holiday</p>
<p>March 31* (E+28)</p>	<p>Statement of Results to SOS - Presidential Delegates By this date, the county elections official shall send to the Secretary of State, in an electronic format, one complete copy of the returns for all persons voted for at the presidential primary for delegates to the national conventions.</p> <p style="text-align: right;">§15375(c)</p>
<p>April 2 (E+30)</p>	<p>Nonpartisan Candidates Elected if Majority Vote Received Any candidate for a nonpartisan office who at a primary election receives a majority of the votes cast for candidates for that office shall be elected to that office. The office shall not appear on the general election ballot, notwithstanding the death, resignation, or other disqualification of the candidate at a time subsequent to the primary election.</p> <p style="text-align: right;">§8140</p>
<p>April 2 (E+30)</p>	<p>No Candidate Elected to Nonpartisan Office If no candidate has been elected to a nonpartisan office where only one person may be elected, then the two candidates who received the highest number of votes cast for nomination to that office shall appear on the November ballot.</p> <p style="text-align: right;">§8141</p> <p>In the case of a tie vote, both candidates will appear on the November ballot. In no case shall the candidates determine the tie by lot.</p> <p style="text-align: right;">§8142</p>
<p>April 2 (E+30)</p>	<p>Statement of Vote to Board of Supervisors The elections official shall prepare a certified statement of the results of the election and submit it to the Board of Supervisors.</p> <p>The Board of Supervisors shall declare the nominees or winners for each office and the results of each measure under its jurisdiction. The county elections official shall make and deliver to each person elected a certificate of election.</p> <p style="text-align: right;">§15372, 15400-15401</p>

<p>April 3 (E+31)</p>	<p>Certificates of Election or Nomination to be prepared The county elections official will prepare certificates of election for each member elected to a central committee or county council as well as certificates of nomination for each candidate nominated for nonpartisan offices voted for wholly within one county.</p> <p style="text-align: right;">§8145, 8146</p> <p>The Secretary of State will prepare certificates of nomination for Congressional and Legislative candidates.</p> <p style="text-align: right;">§8147</p>
<p>April 3 (E+31)</p>	<p>Statement of Vote to Secretary of State No later than this date the elections official shall send one copy of the Statement of Vote to the Secretary of State.</p> <p style="text-align: right;">§15375</p>
<p>5 days after canvass</p>	<p>Recount May Be Requested Within five (5) days after the completion of the official canvass, any voter may request a recount by filing a written request with the elections official and specifying which candidates and/or measures are to be recounted.</p> <p>The request may specify the order of the precincts for the recount, and the petitioning voter shall, before commencement of each day's recount, deposit such sum as the official requires to cover costs (approximately \$1800 per day).</p> <p>"Completion of the canvass" shall be presumed to be the time when the elections official signs the certified Statement of Vote.</p> <p style="text-align: right;">§15600-15642</p>
<p>Varies between 10 days to 6 months following the certification of the vote</p>	<p>Contesting Election Any elector of a county, city, or of any political subdivision of either may contest any election held therein, for any of the following causes:</p> <ol style="list-style-type: none"> a) That the precinct board or any member thereof was guilty of malconduct. b) That the person who has been declared elected to an office was not, at the time of the election, eligible to that office. c) That the defendant has given to any elector or member of a precinct board any bribe or reward, or has offered any bribe or reward for the purpose of procuring his election, or has committed any other offense against the elective franchise defined in Division 18 (commencing with Section 18000). d) That illegal votes were cast. e) That eligible voters who attempted to vote in accordance with the laws of the state were denied their right to vote. f) That the precinct board in conducting the election or in canvassing the returns, made errors sufficient to change the result of the election as to any person who has been declared elected.

	<p>g) That there was an error in the vote-counting programs or summation of ballot counts.</p> <p style="text-align: right;">§16100</p> <p>The contestant shall verify the statement of contest, as provided by Section 446 of the Code of Civil Procedure, and shall file it within the following times after either the declaration of the result of the election or the declaration of the results of any post-canvass risk-limiting audit conducted pursuant to Section 15560 by the body canvassing the returns thereof:</p> <p>a) In cases other than cases of a tie, where the contest is brought on any of the grounds mentioned in subdivision (c) of Section 16100, six months.</p> <p>b) In all cases of tie, 20 days.</p> <p>c) In cases involving presidential electors, 10 days.</p> <p>d) In all other cases, 30 days.</p> <p style="text-align: right;">§16401</p>
<p>Period Following Election</p>	<p>Document Retention</p> <p>Nomination documents and signatures in-lieu of filing fee petitions (if applicable) shall be held during the term of office for which they were filed and for four years after the expiration of the term. They may be destroyed as soon as practicable thereafter provided no legal action or proceeding is pending.</p> <p>Since the March 2020 election has federal offices on the ballot, precinct supplies and voted ballots must be preserved for 22 months following the election. If no legal action is pending at the time, the documents may be destroyed or recycled. Unused ballots may be destroyed or recycled after the March 2020 election.</p> <p>Initiative, referendum and recall petitions must be preserved for eight months following certification of the election for which the petition qualified or eight months after final examination of the petition by the clerk. If no legal action or proceeding is then pending, the petitions may be destroyed as soon as practicable.</p> <p style="text-align: right;">§17000 – 17506</p>
<p>July 31 (E+150)</p>	<p>Semiannual Campaign Statement</p> <p>Last day to file semiannual campaign statements, if required, by all candidates and committees.</p> <p style="text-align: right;">Gov. Code §84200, 84218</p>